

2008-09 Federal Programs Calendar For LEAs

As of August 29, 2008

MONTH	EVENT	CONTACT
<i>July</i>		
	FY09 Consolidated Application Funds available on FACTS to LEAs with approved applications	Brenda Staggs
	Charter Annual Financial Reports due to SDE	Eric Hilgendorf
	LEA review unobligated federal dollars prior to Sept. 30 for drop-dead and prior year grants	Eve Carney and FACTS
	Training available for new Homeless Education Liaisons—on-line through NCHE (July-August)	Karen Munn
2	WebEx SES Pilot	Rita Fentress
15	WebEx: Title IIA New Requirements for Highly Qualified Teachers 10:00 am CST	Julie McCargar, Vance Rugaard, Trish Kelly, Debra Owens
24	WebEx: Schools All Parent Forum: NCLB and Building Parental Involvement 10:00 am CST	Liz Roper
<i>August</i>		
Before School Starts	Public School Choice parent notification to parents of all students in High Priority Title I schools	Rita Fentress
	LEA Required Notifications: 1. Parental rights regarding military recruiter 2. Parental notification of “unsafe” schools 3. Student eligibility for Title I-A, Migrant, Homeless, and ELL 4. If school is in “improvement” 5. Students’ achievement level on State assessment 6. Parents’ right to request teachers and paraprofessionals’ qualification	NCLB Consultants
	Charter Annual Financial Reports, Budget, Transportation, Insurance, Surety Bond and Salary Schedule due to SDE	Eric Hilgendorf
	LEAs’ SES Provider Fairs and other parent outreach efforts (Aug-Sept)	Rita Fentress
	Public School Choice transfers are implemented	Rita Fentress
4	Joint Fiscal Monitoring WebEx for LEAs 10:00 am CST	Anita Raulston, Dianne Cashion, Cara Alexander, Debbie Owens
6	WebEx School Improvement, Public School Choice, SES	Julie McCargar, Rita Fentress
11	Data management for ELL and migrant education WebEx	Jan Lanier, Paula Gaddis
15	Homeless Evaluation Reports Due for LEAs with Grants	Karen Munn

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<i>August cont'd</i>		
15	Title II A Professional Development Surveys completed by LEA teachers. Site closes in August. http://72.51.41.239/CrepReport/PDSurvey.jsp	Trish Kelly and CREP Website
27	LEAs' SES Pilot Acceptance form due	Rita Fentress
28	WebEx Training for SES Providers	Rita Fentress
29	Notification of parents eligible for SES should be completed	Rita Fentress
29	Deadline for LEA to submit SES student database to CREP	Rita Fentress, Jerry-Allyn Bates, CREP, U of M
29	Deadline for LEAs participating in 2008-2009 SES Pilot to provide notice and information to the public about its participation in the pilot	Rita Fentress
28-29	TACF Monitoring Title I, Part A & D Programs	Liz Roper
30	Title II A Improvement Plan Due to NCLB Consultant	Trish Kelly, NCLB Consultants
<i>September</i>		
	LEAs' SES Provider Fairs and other parent outreach efforts (Aug-Sept)	Rita Fentress
	NCLB Compliance and Joint Fiscal monitoring (Sept-Feb)	Debra Owens and NCLB Consultants
	Title I Distinguished Schools Applications	Karen Munn
	Title IV Report Due	Rita Tompkins
	LEA to submit Migrant Evaluation and Desired Outcomes Forms, Parent Surveys	Paula Gaddis
	LEA to complete Quarterly Expenditure Report	Eve Carney and FACTS
	ELDA Screener Field Test	Jan Lanier
	LEA ensures Title I Schools hold required annual meeting	NCLB Consultants
	East TN TESOL meeting Johnson City	Jan Lanier
15	Consolidated LEA Performance Report opens on CREP website http://72.51.41.239/CrepReport/CPIndex.jsp	Sherry Perry, Trish Kelly, CREP Website
15	Homeless Report opens on CREP website http://72.51.41.239/CrepReport/HCIndex.jsp	Karen Munn, Sherry Perry, Trish Kelly, CREP Website
15-30	ESL Teacher Waivers due	Jan Lanier
16	New LEA Federal Director Training TN Dept of Education	Debra Owens
17-18	LEA Federal Directors Conference TN Dept of Education	Debra Owens
18-19	ESL Task Force meeting (pending approval)	Jan Lanier, Paula Gaddis
23-25	7 th Annual Tennessee Educational Leadership, LEAD Conference Nashville Convention Center TN Dept of Education http://www.tennessee.gov/education/lead/	
24-26	Middle TN Federal Program Directors' Conference- Murfreesboro	Amy Wise, Rutherford County Schools

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<i>September cont'd</i>		
29	Consultant for Title III systems in Corrective Action (Sept 29-Oct 10)	Jan Lanier
Prior to 30	LEA carryover limitation waiver submit	Brenda Staggs
30	School Improvement Grant Applications due	Debra Owens
30	Deadline for obligation of various grant funds	Brenda Staggs
30	Consolidated LEA Performance Report closes on CREP website http://72.51.41.239/CrepReport/CPIndex.jsp	Sherry Perry, Trish Kelly, CREP Website
30	Homeless Report closes on CREP website http://72.51.41.239/CrepReport/HCIndex.jsp	Karen Munn, Sherry Perry, Trish Kelly, CREP Website
<i>October</i>		
	Charter submission to LEA and SDE	Eric Hilgendorf
	Charter Renewal submission to LEA and SDE	Eric Hilgendorf
	LEA to complete Quarterly Expenditure Report on FACTS	Eve Carney and FACTS
	NCLB Compliance and Joint Fiscal monitoring (Sept-Feb)	Debra Owens, NCLB Consultants
1	ESL Count taken from EIS, Child count for ELL, MFLEP (T1, T2), IMMIGRANT, NELB	Jan Lanier
1	FACTS rolls Formula Funds' money into Carryover	Eve Carney and FACTS
1	Final NCLB Budget Spreadsheets/ Worksheets due to NCLB Consultant	NCLB consultants
1	LEAs will submit list of eligible students to providers whose parents have selected the provider for services	Rita Fentress
8	EAP Training for Supervisors	Jan Lanier
10	Consultant for Title III systems in Corrective Action deadline (Sept 29-Oct 10)	Jan Lanier
15	Deadline verification for ELL Child count	Jan Lanier
15	School Improvement Effective Strategies due from LEAs	Trish Kelly
30	Comparability Report Due	NCLB Consultants
	Program Design Training	Jan Lanier
<i>November</i>		
	Program Design Training	Jan Lanier
	Charter Federal Grant Application Available	Eric Hilgendorf
	High Priority Schools Monitoring	NCLB Consultants
	NCLB Compliance and Joint Fiscal monitoring (Sept-Feb)	Debra Owens and NCLB Consultants
	On-site monitoring of SES Providers (Nov-May)	Rita Fentress
3	SES Providers will be tutoring eligible students	Rita Fentress, Chris Satterfield
10	Deadline for Immigrant Grants	Jan Lanier
14	Blueprint for PSC and SES	Rita Fentress
15	LEAs' SES Providers' Schedules due to SDE	Rita Fentress, Chris Satterfield

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<i>December</i>		
	NCLB Compliance and Joint Fiscal monitoring (Sept-Feb)	Debra Owens and NCLB Consultants
	On-site monitoring of SES Providers (Nov-May)	Rita Fentress
	Blue Ribbon School nominees invited to complete BRS application	Karen Munn
	LEA to complete Quarterly Expenditure Report on FACTS	Eve Carney and FACTS
5	SES Pilot Report to SDE	Rita Fentress
9-12	East TN Title I Conference 423-623-6748, smithb432@bellsouth.net	Bobby Smith
14	Neglected & Delinquent Child Count Survey completed by LEAs, SAs, & TACC	Liz Roper
31	LEA Equipment Monitoring	NCLB Consultants
<i>January 2009</i>		
	Check Fall Status Report with colored cells	Federal Programs Website
	ELL OCR Reports Due	Jan Lanier
	Charter Contracts Initiated for Qualifying Charters	Eric Hilgendorf
	ELDA Training	Jan Lanier
	NCLB Compliance and Joint Fiscal monitoring (Sept-Feb)	Debra Owens and NCLB Consultants
	On-site monitoring of SES Providers (Nov-May)	Rita Fentress
	LEAs offer second round of SES if not offering continuous enrollment	Rita Fentress
	Private School Participation sent to LEAs for 2009-10	Paula Gaddis
9	Title I Part D Consolidated State Performance Report completed by LEAs & SAs	Liz Roper
18	Certifications of Employment from 7/1 to 12/ 31	NCLB Consultants
18	Principal Attestation for Title I Schools (SW and TA)	School returns form to LEA Office
<i>February</i>		
	LEAs select month for collecting attendance data for FY08 Consolidated Application	Brenda Staggs
	NCLB Compliance and Joint Fiscal monitoring (Sept-Feb)	Debra Owens and NCLB Consultants
	On-site monitoring of SES Providers (Nov-May)	Rita Fentress
	LEAs document consultation with private schools concerning participation in Federal Programs for 09-10 school year.	Paula Gaddis
	ELDA received in districts	Jan Lanier
	LEA to submit private school enrollment/ participation on website http://72.51.41.239/CrepReport/PDSurvey.jsp	CREP Website
12	SES Provider Application Training	Rita Fentress, Chris Satterfield

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February cont'd		
15	Blue Ribbon Schools applications due	Karen Munn
16	SES Application Window (Feb 16-Mar 27)	Rita Fentress
23-27	US Ed Monitoring Visit of Title I, N & D, Homeless, Title III	Debra Owens
March		
	On-site monitoring of SES Providers (Nov-May)	Rita Fentress
	Title II A Professional Development Surveys completed by teachers in each LEA. (Mar-June) http://72.51.41.239/CrepReport/PDSurvey.jsp	Trish Kelly
	On-site Monitoring of McKinney-Vento Grant Recipients (March-May)	Karen Munn
	Self monitoring forms due from LEAs not participating in on-site comprehensive monitoring	NCLB Consultants
	ELDA testing window	Jan Lanier
	OCR report for ESL 2007-2008	Jan Lanier
	LEA to complete Quarterly Expenditure Report on FACTS	Eve Carney and FACTS
	Discuss FY10 Consolidated Applications with NCLB Consultants. Prepare a list of questions to guide discussion.	NCLB Consultants
	Self-Monitoring of McKinney-Vento program by LEAs with grants	Karen Munn
	FY10 Consolidated Applications to be distributed by NCLB Consultants	Brenda Staggs
6-8	Tn Teachers for Speakers of Other Languages conference	Jan Lanier
27	Deadline -SES Application Window (Feb 16-Mar 27)	Rita Fentress
30	School Improvement Funds Performance Report for 2007-08 Due	Debra Owens
31	Self-Monitoring with Joint Fiscal Monitoring instrument by LEAs not on-site monitored during 08-09	Anita Raulston
April		
	On-site monitoring of SES Providers (Nov-May)	Rita Fentress
	Title II A Professional Development Surveys completed by teachers in each LEA. (Mar-June) http://72.51.41.239/CrepReport/PDSurvey.jsp	Trish Kelly
	On-site Monitoring of McKinney-Vento Grant Recipients (March-May)	Karen Munn
	SES Application Review (April-May)	Rita Fentress, Chris Satterfield
	Pre-service training (tentative)	Jan Lanier
	OCR reports	Jan Lanier
	FY10 Consolidated Application Assistance Sessions – East, Middle, West	NCLB Regional Coordinator NCLB Consultants
	McKinney-Vento Grant Application Notification	Karen Munn

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<i>April cont'd</i>		
15	Self-monitoring Report for McKinney-Vento Grant Recipients Due	Karen Munn
29	West Tn Federal Programs Conference 731-658-2510x119, woodend@k12tn.net April 29-May1, 2009	Darrell Wooden
30	FY10 Consolidated Application Completion and Submission	NCLB Consultants
<i>May</i>		
1	Title I Part D Application Completion and Submission by LEAs & SAs	Liz Roper
	On-site monitoring of SES Providers (Nov-May)	Rita Fentress
	Title II A Professional Development Surveys completed by teachers in each LEA. (Mar-June) http://72.51.41.239/CrepReport/PDSurvey.jsp	Trish Kelly
	On-site Monitoring of McKinney-Vento Grant Recipients (March-May)	Karen Munn
	SES Application Review (April-May)	Rita Fentress, Chris Satterfield
	LEA to submit Certificates of Employment	NCLB Consultant
	Consolidated Charter Report	Eric Hilgendorf
	Professional Development Survey	Jan Lanier
<i>June</i>		
1	SES Pilot Report to SDE SES Coordinator	Rita Fentress
	Title II A Professional Development Surveys completed by teachers in each LEA. (Mar-June) http://72.51.41.239/CrepReport/PDSurvey.jsp	Trish Kelly
	Homeless Applications (McKinney-Vento) due	Karen Munn
	LEA to complete Quarterly Expenditure Report	Eve Carney and FACTS
	Self monitoring form from State Agency delinquent programs	Liz Roper
	Certifications of Employment from January 1 to June 30	NCLB Consultant
30	Deadline for spending FY 08 McKinney-Vento Grant Funds (No Carryover)	Karen Munn